



OFFICE TECHNOLOGY PROGRAMS

Quarter (3 Months) & Semester (6 Months)



New Horizons is proud to release new student programs that allow for substantial savings over buying class-by-class, the flexibility of attending the day you need (Monday-Thursday), and even flexible class times (AM Sessions are 8:00am to 11:30am & PM sessions are 12:30pm to 4:00pm) or all Day (8am to 4pm).

- *Your training Quarter or Semester can start as soon as Tuition is paid in full.*
- *Increase your Productivity by learning how all Office Software is designed to work in unison and reduce chaos and meet your business deadlines!*
- *No substitutions allowed at discounted Tuition Pricing.*
- *Registration must be done 1 week in advance to allow for seat availability.*

Training is dynamic, interactive, hands-on, with resources (online & manuals) to take home and live Certified Instructor support in the classroom.

CALL 328-8077 x238
to Register for Classes!

Office Technology SPECIALIST

TUITION: \$599 per Quarter or \$999 per Semester

Course List:

Intro to Computers	Word – Levels 1 & 2
Excel – Levels 1 & 2	PowerPoint – Levels 1 & 2
Outlook – Levels 1 & 2	Acrobat – Level 1
Windows 7 for End Users	Publisher – Level 1

As low as \$46 per Class!

Savings of up to \$2986

Office Technology PROFESSIONAL

TUITION: \$699 per Quarter or \$1199 per Semester

Course List:

All classes in SPECIALIST plus	Word – Level 3
Excel – Level 3	Access – Levels 1 & 2
Project – Level 1	Photoshop – Level 1
Illustrator – Level 1	QuickBooks – Levels 1 & 2

As low as \$30 per Class!

Savings of up to \$6416

Office Technology MASTER

TUITION: \$999 per Quarter or \$1699 per Semester

Course List:

All classes in SPECIALIST plus	All classes in PROFESSIONAL plus
Access – Level 3	Project – Level 2
Crystal Reports – Levels 1 & 2	Photoshop – Level 2
Illustrator – Level 2	InDesign – Levels 1 & 2

As low as \$24 per Class!

Savings of up to \$10,876

For INFO Call
(509) 328-8077 x200
INFO@NHSpokane.com
(800)801-0355 x200

