

# New Horizons of Estonia

# Transitioning into Leadership for an IT Manager

Overview -

From developing an inspiring vision and empowering members to reach it. To meeting deadlines and evaluating results. This course you will teach students the skills and behaviors needed to successfully transition into an IT manager role.

Target Audience -

IT Professionals who expect to or who have recently transitioned into a management role.

## Course Objectives ———

After completing this course, students will be able to:

- Make a smooth transition into management
- Develop your authentic leadership style
- Engage and empower staff to achieve excellence
- Build high performing, collaborative teams
- Apply delegation best practices
- Attract and retain great staff

# Course Outline —

### 1 - Making the Transition into Leadership

Defining Success
Developing Leadership Competencies
Acting as Leader, Liaison, Figurehead. Monitor, Disseminator, and
Spokesperson
Allocating Resources
Acting Entrepreneurially
Negotiating and Handling Disturbances

Register Online				
Schedule				
Class Length: 3 Days				
G2R = "Guaranteed to Run"   OLL = "Online LIVE"  ILT = "Instructor-Led-Training"				
03/16/22	3:00PM - 11:00PM	Tallinn	OLL	€ 1890.00
07/18/22	6:00PM - 2:00AM	Tallinn	OLL	£ 1890.00



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## 2 - Building Trust, Engagement and Involvement

Applying SCARF

Leading by Example with the 5 Components of Emotional Intelligence – Self-Awareness, Self-Regulation, Motivation, Empathy, and Social Skill Engaging, Involving, and Motivating Others
The 4 Disciplines of Motivation – Behavioral, Cognitive, Psychodynamic, and Humanistic
Working with Differing Personality Styles
Developing Your Leadership Psychological Toolkit

### 3 - Collaboration & Teams

Creating, Facilitating, and Maintaining Teams
Building a Team through Culture, Human to Human Relationships, Effective
Communication, and Setting and Meeting Goals & Objectives
Modern, Autonomous, Self-Organizing, and Cross-Functional Teams

# 4 - Building People with Challenging Work

Discovering and Meeting Stakeholder Expectations

Willingness to Delegate
Delegating Successfully - Preparing and Researching, Clarifying the Intent of
the Task, Planning Your Delegation, Delegating Responsibility and
Empowering Your Staff to Take Action, and Providing Ongoing Support and
Oversight

### 5 - Attracting and Keeping Great People

Managing Performance Knowing Your Staff Checking Assumptions Engaging Your Team Leading and Coaching for Success Managing Disruption

