

Adobe InDesign CC - Part 1

Overview

This course has all the tools you need to elevate the look of your document and get it out to the people who need to see it, whether it be in print or on the web.

Course Objectives

In this course, you will use Adobe InDesign CC to create and deliver professional looking printed and interactive documents.

Students will:

- Navigate the InDesign interface.
- Create a new document.
- Customize a document using color, swatches, gradients, and styles.
- Manage page elements.
- Add tables.
- Prepare documents for deployment.

Course Outline

1 - Getting Started with InDesign

Identify Components of the InDesign Interface
 Customize the InDesign Interface
 Apply the Navigation Controls and Set Preferences

2 - Designing a Document

Establish Project Requirements
 Apply Design Principles
 Create a New Document
 Add Text to a Document
 Add Graphics to a Document

3 - Customizing a Document

Format Characters and Paragraphs
 Apply Colors, Swatches, and Gradients
 Create and Apply Styles

[Register Online](#)

Schedule

Class Length: 2 Days

G2R = "Guaranteed to Run" OLL = "Online LIVE" ILT = "Instructor-Led-Training"					
03/09/21	G2R	8:00AM - 4:00PM	Global COL	OLL	\$790.00
04/06/21	G2R	8:00AM - 4:00PM	Global COL	OLL	\$790.00
04/22/21	G2R	8:00AM - 4:00PM	Global COL	OLL	\$790.00
05/11/21	G2R	10:00AM - 6:00PM	Global COL	OLL	\$790.00
06/15/21	G2R	8:00AM - 4:00PM	Global COL	OLL	\$790.00

4 - Working with Page Elements

Arrange and Align Objects
Apply Layers
Transform and Manipulate Objects
Thread Text Frames
Edit Text

5 - Building Tables

Create and Modify a New Table
Format a Table

6 - Preparing a Document for Delivery

Resolve Errors in a Document
Export Files for Printing and for the Web
