

## Adobe InDesign CC - Part 2

### Overview

In this course students will learn advanced InDesign techniques to enhance the look and functionality of your documents.

### Target Audience

This course is intended for students who want to expand their entry-level knowledge of Adobe InDesign by using advanced features and collaboration tools.

### Course Objectives

Upon successful completion of this course, students will be able to use Adobe InDesign CC to create and deliver professional looking printed and interactive documents.

Students will:

- Prepare documents for multiple formats.
- Manage advanced page layouts.
- Manage styles.
- Build complex paths.
- Manage external files and create dynamic documents.
- Manage long documents.
- Publish InDesign files for other formats and customize print settings.

### Course Outline

#### 1 - Preparing Documents for Multiple Formats

Build Layout Versions  
Link Content

#### 2 - Managing Advanced Page Elements

Create Repeating Content  
Change Text Layouts  
Create Transparency  
Anchor Objects and Manage a Library

[Register Online](#)

### Schedule

Class Length: 2 Days

G2R = "Guaranteed to Run"   OLL = "Online LIVE" ILT = "Instructor-Led-Training"					
03/11/21	G2R	8:00AM - 4:00PM	Global COL	OLL	\$790.00
04/08/21	G2R	8:00AM - 4:00PM	Global COL	OLL	\$790.00
05/13/21	G2R	10:00AM - 6:00PM	Global COL	OLL	\$790.00
06/17/21	G2R	8:00AM - 4:00PM	Global COL	OLL	\$790.00

### 3 - Managing Styles

Import Styles from Microsoft Word Documents  
Manage Styles

### 4 - Building Complex Paths

Create Bezier Paths  
Create Clipping Paths  
Create Compound Paths

### 5 - Managing External Files and Creating Dynamic Documents

Import External Files  
Create Document Sections  
Insert Text Variables  
Create Interactive Documents

### 6 - Managing Long Documents

Create a Book  
Build a Table of Contents  
Create Hyperlinks and Cross-References  
Generate an Index and Insert Footnotes

### 7 - Publishing InDesign Files for Other Formats and Customizing Print Settings

Export PDF Files for Print  
Export Interactive PDF Files and Files for Animation  
Export Files for the Web  
Manage Colors  
Preview the Print Output  
Create Print Presets

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